

CONSTRUCTION COMPLETION REPORT

TO _____ DATE _____
Contracting Officer

ADDRESS _____

1. Contract No. _____ for construction of _____
in _____ Watershed, State of _____

2. Name of Contractor: _____

3. Address of Contractor: _____

4. Original Amount of Contract:

(Federal share) \$ _____

(Local share) \$ _____

TOTAL \$ _____

5. Revised Amount of Contract:

\$ _____

\$ _____

\$ _____

6. Location of Work: _____

7. Description of Work: _____

complete in accordance with contract specifications and drawings together with such additional work as required or ordered in writing by the Contracting Officer.

8. Dates:

Contract Date _____

Original Date for Completion _____

Notice to Proceed _____

Revised Date for Completion _____

Work Started _____

Work Completed _____

9. Time allowed for completion: _____ calendar days after receipt of notice to proceed.

Extended _____ calendar days by Modifications Nos. _____

10. Liquidated Damages: Contract provided that \$ _____ per calendar day would be assessed for each day of delay. No. of days charged _____

14. Principal Construction Inspection by:

Name	Duties	Representing
	Resident Engineer	
	Chief Inspector	

15. Recommendations: (Suggested improvements – plans, specifications, field staff organization, construction materials, installation methods, etc.)

16. Final Inspection: _____ Date held: _____
 Attended by: _____

17. Report prepared: _____ Approval Recommended:
 By _____ By _____
 Government Representative
 Title _____
 Date_____ Date _____

Approved
By _____

CONSTRUCTION COMPLETION REPORT (continued)

11. Plans and Specifications:

The following plans and specifications were used: (Specify by Construction Sites)

12. Contractor Performance Rating:

PERFORMANCE CHART (check below)

Factors Considered	Excellent	Above Average	Average	Satisfactory	Unsatisfactory
Success in meeting scheduled completion dates _____					
Quality of work performed _____					
Organizational ability and efficiency _____					
Cooperative attitude of contractor _____					
Cooperative attitude of superintendents and foremen _____					
Effectiveness of supervision (contractor's) _____					
Effective use of equipment and manpower _____					
Adherence to safety regulations _____					

Overall adjective rating to be entered in appropriate space below and signed by the rating and review officials

Rating Official		Reviewing Official	
Rating _____	Rating _____		
Signature _____	Signature _____		
Govt. Representative	Title _____		

13. Give a brief summary of major points concerning the contract, such as weather conditions, labor problems, material shortages, etc.
